

EXCEL SPREADSHEET FOR TRAC DATA - PROJECT LAUNCH

HOW TO USE

Project LAUNCH grantees may use this Excel file to calculate the TRAC measures, by quarter, across LAUNCH programs/services and activities. A separate worksheet is provided for each TRAC measure.

Grantees should enter the names of their direct services/programs in the spreadsheets, where applicable, and track data by quarter.

TRAC Measures for Project LAUNCH

WD2: # of people in the mental health and related workforce trained in mental health-related practices/activities that are consistent with goals of the grant

PC2: # of organizations collaborating/ coordinating/sharing resources with other organizations as a result of the grant

A4: # and % of work group/advisory group/council members who are consumers/family members

T3: # of people receiving evidence-based mental health related services as a result of the grant

S1: # of individuals screened for mental health or related interventions

R1: # of individuals referred for mental health or related services

Color Coding: Green cells contain formulas for calculating the TRAC measure for each quarter. No data should be entered into these cells. Blue cells provide the names of different LAUNCH strategies. Orange cells are used to designate the quarters for which you will be collecting and reporting each TRAC measure.

Deleting: Do not delete rows, columns, or cells. Deleting may corrupt formula references. Do not delete worksheets, as there is a worksheet for each TRAC measure for Project LAUNCH.

Adding Rows: Rows may be added, if needed, for additional programs/services and settings. Take care to do this in a way that preserves the totals for each quarter at the bottom of the columns.

WD2: # of people in the mental health and related workforce trained in mental health-related practices/activities that are consistent with goals of the grant

Note: Do not write in cells highlighted in green, as they contain formulas

	# Providers/Staff/MH Consultants Trained by LAUNCH			
	Quarter 1 Oct 1 - Dec 31	Quarter 2 Jan 1 - March 31	Quarter 3 April 1 - June 30	Quarter 4 July 1 - Sept 30
LAUNCH-SUPPORTED DIRECT SERVICE PROGRAMS				
Staff in Program A (insert program name)				
Staff in Program B (insert program name)				
Staff in Program C (insert program name)				
Staff in Program D (insert program name)				
Staff in Program E (insert program name)				
Staff in Program F (insert program name)				
LAUNCH-SUPPORTED MENTAL HEALTH-RELATED ACTIVITIES IN EARLY CHILDHOOD OR PRIMARY CARE SETTINGS (e.g., mental health consultation, integration of mental health)				
Staff in Preschool Setting A (insert setting name)				
Staff in Preschool Setting B (insert setting name)				
Staff in Preschool Setting C (insert setting name)				
Staff in Preschool Setting D (insert setting name)				
Staff in Preschool Setting E (insert setting name)				
Staff in Preschool Setting F (insert setting name)				
Staff in K-3 Setting A (insert setting name)				
Staff in K-3 Setting B (insert setting name)				
Staff in K-3 Setting C (insert setting name)				
Staff in K-3 Setting D (insert setting name)				
Staff in K-3 Setting E (insert setting name)				
Staff in K-3 Setting F (insert setting name)				
Mental health consultants in Preschool Setting A (insert setting name)				
Mental health consultants in Preschool Setting B (insert setting name)				
Mental health consultants in Preschool Setting C (insert setting name)				
Mental health consultants in Preschool Setting D (insert setting name)				
Mental health consultants in Preschool Setting E (insert setting name)				
Mental health consultants in Preschool Setting F (insert setting name)				
Mental health consultants in K-3 Setting A (insert setting name)				
Mental health consultants in K-3 Setting B (insert setting name)				
Mental health consultants in K-3 Setting C (insert setting name)				
Mental health consultants in K-3 Setting D (insert setting name)				
Mental health consultants in K-3 Setting E (insert setting name)				
Mental health consultants in K-3 Setting F (insert setting name)				
Providers/Staff in Primary Care Setting A (insert setting name)				
Providers/Staff in Primary Care Setting B (insert setting name)				
Providers/Staff in Primary Care Setting C (insert setting name)				
Providers/Staff in Primary Care Setting D (insert setting name)				

Providers/Staff in Primary Care Setting E (insert setting name)				
Providers/Staff in Primary Care Setting F (insert setting name)				
Mental health consultants in Primary Care Setting A (insert setting name)				
Mental health consultants in Primary Care Setting B (insert setting name)				
Mental health consultants in Primary Care Setting C (insert setting name)				
Mental health consultants in Primary Care Setting D (insert setting name)				
Mental health consultants in Primary Care Setting E (insert setting name)				
Mental health consultants in Primary Care Setting F (insert setting name)				
OTHER LAUNCH-SUPPORTED DEVELOPMENTAL SCREENING AND ASSESSMENT (NOT PART OF DIRECT SERVICES OR MH-RELATED ACTIVITIES)				
Staff involved in Screening/Assessment Activity A (insert name)				
Staff involved in Screening/Assessment Activity B (insert name)				
Staff involved in Screening/Assessment Activity C (insert name)				
Staff involved in Screening/Assessment Activity D (insert name)				
Staff involved in Screening/Assessment Activity E (insert name)				
Staff involved in Screening/Assessment Activity F (insert name)				
OTHER LAUNCH-SUPPORTED TRAINING				
Staff from LAUNCH-supported/Other Community Services Participating in Other Training Activity A (insert activity name)				
Staff from LAUNCH-supported/Other Community Services Participating in Other Training Activity B (insert activity name)				
Staff from LAUNCH-supported/Other Community Services Participating in Other Training Activity C (insert activity name)				
Staff from LAUNCH-supported/Other Community Services Participating in Other Training Activity D (insert activity name)				
Staff from LAUNCH-supported/Other Community Services Participating in Other Training Activity E (insert activity name)				
Staff from LAUNCH-supported/Other Community Services Participating in Other Training Activity F (insert activity name)				
OTHER LAUNCH-SUPPORTED FAMILY REFERRALS				
Staff Involved in Providing Family Referral Activity A (insert activity name)				
Staff Involved in Providing Family Referral Activity B (insert activity name)				
Staff Involved in Providing Family Referral Activity C (insert activity name)				
Staff Involved in Providing Family Referral Activity D (insert activity name)				
Staff Involved in Providing Family Referral Activity E (insert activity name)				
Staff Involved in Providing Family Referral Activity F (insert activity name)				
TOTAL FOR TRAC MEASURE WD2	0	0	0	0

PC2: # of organizations collaborating/ coordinating/sharing resources with other organizations as a result of the grant

Note: Do not write in cells highlighted in green, as they contain formulas

	# Organizations Collaborating/Coordinating/Sharing Resources as Result of LAUNCH			
	Quarter 1 Oct 1 - Dec 31	Quarter 2 Jan 1 - March 31	Quarter 3 April 1 - June 30	Quarter 4 July 1 - Sept 30
STATE/TRIBAL-LEVEL COLLABORATION/COORDINATION				
# of Organizations on Council				
# of Organizations State/Tribe contracts with				
# of Organizations with whom State/Tribe has MOUs for LAUNCH				
Other organizations collaborating/coordinating/sharing resources				
COMMUNITY LEVEL COLLABORATION/COORDINATION/SHARING				
# of Organizations on Council				
# of Organizationscommunity contracts with				
# of Organizations with whom community has MOUs for LAUNCH				
Other organizations collaborating/coordinating/sharing resources				
TOTAL FOR TRAC MEASURE PC2	0	0	0	0

A4: # and % of work group/advisory group/council members who are consumers/family members

Note: Do not write in cells highlighted in green, as they contain formulas

	# Consumers and Family Members on LAUNCH Child Wellness Council/Work Groups/Committees			
	Quarter 1 Oct 1 - Dec 31	Quarter 2 Jan 1 - March 31	Quarter 3 April 1 - June 30	Quarter 4 July 1 - Sept 30
Total # of Individuals on State/Tribal Child Wellness Council, LAUNCH Work Groups, & LAUNCH Committees				
Total # of Individuals on Community Child Wellness Council, LAUNCH Work Groups, & LAUNCH Committees				
Total # on State/Tribal & Community Child Wellness Councils, LAUNCH Work Groups, & LAUNCH Committees	0	0	0	0
STATE/TRIBAL-LEVEL				
# of Consumers & Family Members on Child Wellness Council				
# of Consumers & Family Members on Work Groups				
# of Consumers & Family Members on Committees				
COMMUNITY LEVEL				
# of Consumers & Family Members on Child Wellness Council				
# of Consumers & Family Members on Work Groups				
# of Consumers & Family Members on Committees				
TOTAL # FOR TRAC MEASURE A4	0	0	0	0
% FOR TRAC MEASURE A4	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

T3: # of people receiving evidence-based mental health related services as a result of the grant

Note: Do not write in cells highlighted in green, as they contain formulas

	# People Receiving Evidence-Based MH-Related Services as a Result of LAUNCH			
	Quarter 1 Oct 1 - Dec 31	Quarter 2 Jan 1 - March 31	Quarter 3 April 1 - June 30	Quarter 4 July 1 - Sept 30
LAUNCH-SUPPORTED EVIDENCE-BASED DIRECT SERVICE PROGRAMS				
# of LAUNCH-Supported Children in Program A (insert program name)				
# of LAUNCH-Supported Family Members in Program A (insert program name)				
# of LAUNCH-Supported Children in Program B (insert program name)				
# of LAUNCH-Supported Family Members in Program B (insert program name)				
# of LAUNCH-Supported Children in Program C (insert program name)				
# of LAUNCH-Supported Family Members in Program C (insert program name)				
# of LAUNCH-Supported Children in Program D (insert program name)				
# of LAUNCH-Supported Family Members in Program D (insert program name)				
# of LAUNCH-Supported Children in Program E (insert program name)				
# of LAUNCH-Supported Family Members in Program E (insert program name)				
# of LAUNCH-Supported Children in Program F (insert program name)				
# of LAUNCH-Supported Family Members in Program F (insert program name)				
LAUNCH-SUPPORTED MENTAL HEALTH-RELATED ACTIVITIES IN EARLY CHILDHOOD OR PRIMARY CARE SETTINGS (e.g., mental health consultation, integration of mental health)				
# of LAUNCH-Supported Children in Program A (insert program name)				
# of LAUNCH-Supported Family Members in Program A (insert program name)				
# of LAUNCH-Supported Children in Program B (insert program name)				
# of LAUNCH-Supported Family Members in Program B (insert program name)				
# of LAUNCH-Supported Children in Program C (insert program name)				
# of LAUNCH-Supported Family Members in Program C (insert program name)				
# of LAUNCH-Supported Children in Program D (insert program name)				
# of LAUNCH-Supported Family Members in Program D (insert program name)				
# of LAUNCH-Supported Children in Program E (insert program name)				
# of LAUNCH-Supported Family Members in Program E (insert program name)				
# of LAUNCH-Supported Children in Program F (insert program name)				
# of LAUNCH-Supported Family Members in Program F (insert program name)				
TOTAL FOR TRAC MEASURE T3	0	0	0	0

S1: # of individuals screened for mental health or related interventions

Note: Do not write in cells highlighted in green, as they contain formulas

	# Individuals Screened for MH or Related Interventions			
	Quarter 1 Oct 1 - Dec 31	Quarter 2 Jan 1 - March 31	Quarter 3 April 1 - June 30	Quarter 4 July 1 - Sept 30
LAUNCH-SUPPORTED DIRECT SERVICE PROGRAMS				
# individuals screened in Program A (insert program name)				
# individuals screened in Program B (insert program name)				
# individuals screened in Program C (insert program name)				
# individuals screened in Program D (insert program name)				
# individuals screened in Program E (insert program name)				
# individuals screened in Program F (insert program name)				
LAUNCH-SUPPORTED MENTAL HEALTH-RELATED ACTIVITIES IN EARLY CHILDHOOD OR PRIMARY CARE SETTINGS (e.g., mental health consultation, integration of mental health)				
# individuals screened in Preschool Setting A (insert setting name)				
# individuals screened in Preschool Setting B (insert setting name)				
# individuals screened in Preschool Setting C (insert setting name)				
# individuals screened in Preschool Setting D (insert setting name)				
# individuals screened in Preschool Setting E (insert setting name)				
# individuals screened in Preschool Setting F (insert setting name)				
# individuals screened in K-3 Setting A (insert setting name)				
# individuals screened in K-3 Setting B (insert setting name)				
# individuals screened in K-3 Setting C (insert setting name)				
# individuals screened in K-3 Setting D (insert setting name)				
# individuals screened in K-3 Setting E (insert setting name)				
# individuals screened in K-3 Setting F (insert setting name)				
# individuals screened in Primary Care Setting A (insert setting name)				
# individuals screened in Primary Care Setting B (insert setting name)				
# individuals screened in Primary Care Setting C (insert setting name)				
# individuals screened in Primary Care Setting D (insert setting name)				
# individuals screened in Primary Care Setting E (insert setting name)				
# individuals screened in Primary Care Setting F (insert setting name)				
OTHER LAUNCH-SUPPORTED DEVELOPMENTAL SCREENING AND ASSESSMENT (NOT PART OF DIRECT SERVICES OR MH-RELATED ACTIVITIES)				
# individuals screened as part of other Screening/Assessment Activity A (insert name)				
# individuals screened as part of other Screening/Assessment Activity B (insert name)				
# individuals screened as part of other Screening/Assessment Activity C (insert name)				
# individuals screened as part of other Screening/Assessment Activity D (insert name)				
# individuals screened as part of other Screening/Assessment Activity E (insert name)				
# individuals screened as part of other Screening/Assessment Activity F (insert name)				
OTHER LAUNCH-SUPPORTED FAMILY REFERRALS				
# individuals screened as part of Family Referral Activity A (insert activity name)				
# individuals screened as part of Family Referral Activity B (insert activity name)				
# individuals screened as part of Family Referral Activity C (insert activity name)				
# individuals screened as part of Family Referral Activity D (insert activity name)				
# individuals screened as part of Family Referral Activity E (insert activity name)				
# individuals screened as part of Family Referral Activity F (insert activity name)				
TOTAL FOR TRAC MEASURE S1	0	0	0	0

R1: # of individuals referred for mental health or related services

Note: Do not write in cells highlighted in green, as they contain formulas

	# Individuals Referred for MH or Related Services			
	Quarter 1 Oct 1 - Dec 31	Quarter 2 Jan 1 - March 31	Quarter 3 April 1 - June 30	Quarter 4 July 1 - Sept 30
LAUNCH-SUPPORTED DIRECT SERVICE PROGRAMS				
# individuals referred in Program A (insert program name)				
# individuals referred in Program B (insert program name)				
# individuals referred in Program C (insert program name)				
# individuals referred in Program D (insert program name)				
# individuals referred in Program E (insert program name)				
# individuals referred in Program F (insert program name)				
LAUNCH-SUPPORTED MENTAL HEALTH-RELATED ACTIVITIES IN EARLY CHILDHOOD OR PRIMARY CARE SETTINGS (e.g., mental health consultation, integration of				
# individuals referred in Preschool Setting A (insert setting name)				
# individuals referred in Preschool Setting B (insert setting name)				
# individuals referred in Preschool Setting C (insert setting name)				
# individuals referred in Preschool Setting D (insert setting name)				
# individuals referred in Preschool Setting E (insert setting name)				
# individuals referred in Preschool Setting F (insert setting name)				
# individuals referred in K-3 Setting A (insert setting name)				
# individuals referred in K-3 Setting B (insert setting name)				
# individuals referred in K-3 Setting C (insert setting name)				
# individuals referred in K-3 Setting D (insert setting name)				
# individuals referred in K-3 Setting E (insert setting name)				
# individuals referred in K-3 Setting F (insert setting name)				
# individuals referred in Primary Care Setting A (insert setting name)				
# individuals referred in Primary Care Setting B (insert setting name)				
# individuals referred in Primary Care Setting C (insert setting name)				
# individuals referred in Primary Care Setting D (insert setting name)				
# individuals referred in Primary Care Setting E (insert setting name)				
# individuals referred in Primary Care Setting F (insert setting name)				
OTHER LAUNCH-SUPPORTED DEVELOPMENTAL SCREENING AND ASSESSMENT (NOT PART OF DIRECT SERVICES OR MH-RELATED ACTIVITIES)				
# individuals referred as part of other Screening/Assessment Activity A (insert name)				
# individuals referred as part of other Screening/Assessment Activity B (insert name)				
# individuals referred as part of other Screening/Assessment Activity C (insert name)				
# individuals referred as part of other Screening/Assessment Activity D (insert name)				
# individuals referred as part of other Screening/Assessment Activity E (insert name)				
# individuals referred as part of other Screening/Assessment Activity F (insert name)				
OTHER LAUNCH-SUPPORTED FAMILY REFERRALS				
# individuals referred as part of Family Referral Activity A (insert activity name)				
# individuals referred as part of Family Referral Activity B (insert activity name)				
# individuals referred as part of Family Referral Activity C (insert activity name)				
# individuals referred as part of Family Referral Activity D (insert activity name)				
# individuals referred as part of Family Referral Activity E (insert activity name)				
# individuals referred as part of Family Referral Activity F (insert activity name)				
TOTAL FOR TRAC MEASURE R1	0	0	0	0