

# IPP Indicator: POLICY DEVELOPMENT (PD1)

## The Number of Policy Changes Completed As A Result of the Grant

Intent & Key Points	Definition of Key Terms	Who are you Counting?	Guidelines for entering IPP Result for PD1 on the TRAC Result Form	Tips and Resources
<p><u>Intent</u> is to report all <i>policy changes</i> that have been completed as a result of the grant that relates to integration.</p> <p>“<u>Policy Development</u>” refers to a policy or change that has been completed as a result of the primary and behavioral health integration grant program.</p> <p><u>Intent is to report</u> formal policy changes or updates to an existing policy as a result of the grant. This is different than <i>Organizational Change (OC1)</i>.</p> <p><u>PBHCI Examples:</u>                      -Team huddles are now mandatory and this policy is part of the organization’s policy manual.                       -Organization has a tobacco-free policy in place.</p>	<p><u>Policy</u> is a written document directing an action or event; administrative or legislative in origin. Examples include formal, written documents identified as: directives, guidance, clinical practice guidelines, regulations, statutes, operations manuals, procedures, bylaws, strategic plans, mission statements, written decisions, or standards.</p> <p><u>Change</u> is the creation of a policy that did not previously exist; the documentation of a policy that existed in an undocumented form; or the elimination or alteration of a policy that previously existed and had already been documented.</p> <p><u>Completed</u> means it exists in its final form and has been approved or passed by the party or parties with authority to do so.</p> <p><u>Grant</u> is a report only on the grant identified by the Grant ID listed on the Result Record.</p>	<p><u>Information to Count:</u> The number of policy changes that have occurred in this quarter.</p> <p>The policy change should only be reported <u>once</u> and only when the change has been completed.</p> <p>Do not report the policy change if discussions have only begun about the policy but it has not been completed or approved. The policy may be reported if it is not yet implemented.</p>	<p><b>On the Result Form</b>, enter the following information:</p> <p><u>Result Name:</u> Enter the name of the policy change.</p> <p><u>Result Description:</u> Enter description (1-3 sentences) on 1) on who implemented the policy change (e.g. organization, county, etc.) and 2) a description of the policy change.</p> <p><u>Number:</u> One policy change is reported per Result Record; therefore it is not necessary to enter information on the line titled “number”.</p> <p style="text-align: center;"><b>EXAMPLES</b></p> <p><b>Result Name:</b> Statute – State Passed Law  <b>Result Description:</b> The County put a policy in place that all community centers must implement a national suicide plan.  <b>Number:</b> 1 (auto-filled by system)</p> <p><b>Result Name:</b> Clinical Practice Guidelines  <b>Result Description:</b> Our organization put procedures in place to implement clinical practice guidelines regarding primary care services.  <b>Number:</b> 1 (auto-filled by the system)</p>	<p><b>NO, DO NOT COUNT</b></p> <p>A policy change that has not been completed or approved.</p> <p><b>YES, COUNT ONLY</b></p> <p>A policy change that has been reported and/or implemented.</p>

